**INFORMED CONSENT OF PARTICIPANTS OF THE**

**EURAXESS Mentoring Program**

“Shape the future of a Researcher coming to Europe”

**INTRODUCTION**

You are invited to participate in event under the framework of the **EURAXESS Mentoring Program**.

The decision to join, or not to join, is up to you.

**EURAXESS Mentoring Program activities** will be organized focused on different topics of interest to the member researchers in the program**.**

The participants in the event will acquire knowledge and skills to use the program for their own benefit through their researcher career path.

**WHAT IS INVOLVED IN THE PROGRAM EVENTS?**

Your participation, as program member allows you to benefit not only from the program as a mentor or a mentee. There are other supporting activities that you can join:

* Virtual seminars and training
* Monthly meeting with invited speakers

Your participation, as individual in the activities will be limited to their attendance at events organized by the program coordinator team. For firms and institutions, their activities will include circulating information about registration for individual events to their own employees (using their own existing contact database, which will not be shared with EURAXESS, or other internal means of communication).

By giving your informed consent to use your Data for the purposes of the program events, you have various rights that are described in detail in the EU Regulation on Data Protection 2016/679 (EU GDPR).

All Personal Data will be deleted at the end of the program in order for your best interest to close your case properly. No right on the deletion of Personal Data can be performed, if the storage is required by law, or in order to preserve the right of freedom of expression and information. This should apply in particular to the processing of Personal Data in the audiovisual field and in news archives and press libraries, as described in detail in the EU Regulation on Data Protection 2016/679 (EU GDPR).

Participant consent will also be required in your registration form by the respective Program Coordinator Team to use your data, to be photographed or recorded during the program activities, and to use or authorize others to use your photographs or recordings for the purposes of promoting EURAXESS. If you are not consenting to the above described photographic reportage material you will be unable to register or to participate in the activities offered within the program, and the coordinator will not collect or store any data relating to such individuals.

No transfer of Data is allowed between coordinator to other countries or to third parties. No secondary use of Data is allowed.

Your safety is taken very seriously therefore the coordinator responsible for the organization of the planned program events communicate about you in pseudonymized form. The authorized personnel uses therefore a hash to codify your identity and keep completely codified any data that you wish not to be disclosed for reasons of personal safety or privacy, for example in participants' lists or testimonies.

The coordinator team responsible may stop the event or take you out of the event at any time they judge it is in your best interest. They may also remove you from the event for various other reasons, such as to protect other participants. They can do this without your consent.

You can stop participating at any time. If you stop you will not lose any received benefits.

The principles of data protection do not apply to anonymous information, namely information which does not relate to an identified or identifiable natural person or to Personal Data rendered anonymous in such a manner that you are not or no longer identifiable, as in the quantitative study performed in the program or evaluation forms of meetings and trainings. Your informed consent does not therefore concern the processing of such anonymous information, including for statistical or research purposes.

**CONFIDENTIALITY**

Please notice, that with your informed consent **you provide Personal Data only to** the coordinator responsible for the organization of the planned program events and their authorized staff of limited range, mainly dependent on the actions you are willing to participate.

**YOUR RIGHTS AS A PROGRAM EVENT PARTICIPANT**

Participation in this event is voluntary. You have the right not to participate at all or to leave the event at any time. Deciding not to participate or choosing to leave the event will not result in any penalty or loss of benefits to which you are entitled, and it will not harm your relationship with the Controllers or your established career network through the program.

**CONTACTS FOR QUESTIONS OR PROBLEMS?**

Send an e-mail to the coordinator, if you have questions about the event, need information on your Personal Data, want to leave the event, want to have your Personal Data deleted, if you face any kind of problems, or think that something unusual or unexpected is happening.

You can lodge a complaint about the procedure of your Personal Data with your coordinator, their Data Protection Officer or their National Data Protection Officer.

**Data Controller and Data Protection Officer**

Sofia University, established in St. Kliment Ohridski is: 1504, Sofia; 15, Tsar Osvoboditel Blvd.; Tel. Exchange: (02) 9308 200, Fax: (02) 9460 255, is the Data Controller and will manage personal data in compliance with the provisions of European Regulation 2016/679 ("GDPR").

Data Protection Officer: Assoc Prof Eliza Stefafanova, Vice Rector, e.stefanova@vice-rector.uni-sofia.bg

EURAXESS Mentoring Coordinator Team - mobility@fmi.uni-sofia.bg

**CONSENT OF SUBJECT (or Legally Authorized Representative)**

**With your signature you confirm of having read carefully all information written and linked here.**

Signature of Subject or Representative                 Date: / / 20....

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Upon signing, the subject or the legally authorized representative will receive a copy of this form, and the original will be held in the subject’s Project record.